THE TULALIP TRIBES OF WASHINGTON

REQUEST FOR QUALIFICATIONS AND PROPOSAL (RFQ/P)

Hibulb Cultural Center Sewer Main Repair Project

Issued By: The Tulalip Tribes of Washington
6406 Marine Drive
Tulalip, Washington 98271

Project Manager: Anthony Matta, Facilities Maintenance Tech III

1. INTRODUCTION

The Tulalip Tribes of Washington State ("Tribes") are soliciting Statements of Qualifications and Cost Proposals from qualified contractors to provide sewer mainline repair services at the Hibulb Cultural Center. The project involves investigation, excavation, removal, replacement, and restoration associated with a failed section of sewer piping located beneath the building floor slab.

The existing sewer line has experienced separation and settlement which has resulted in improper flow conditions. The selected contractor shall furnish all labor, supervision, equipment, materials, tools, permits, transportation, disposal services, and incidentals necessary to complete the work described herein.

The contractor shall be responsible for all applicable TERO requirements and associated fees.

The Tribes reserve the right to reject any or all proposals, waive informalities, and select the proposal determined to be in the best interest of the Tribes.

A walkthrough will be available on 11/20/2026 at 9:00 am at the Hibulb Cultural Center.

Located at, 6410 23rd AVE NE, Tulalip, WA 98271

2. PROJECT DESCRIPTION

The purpose of this project is to restore the functionality of the sewer system serving the Hibulb Cultural Center by removing and replacing the damaged section of sewer pipe and restoring affected building finishes.

The anticipated work includes:

- Mobilization and site protection
- Utility locating and verification
- Removal and protection of existing floor finishes
- Saw cutting and removal of concrete slab
- Hydro excavation and hand excavation as required
- Removal of damaged sewer pipe
- Disposal of unsuitable materials and spoils
- Installation of replacement piping
- Installation of upstream and downstream cleanouts
- Verification of proper pipe alignment and slope
- Backfilling and compaction
- Concrete restoration
- Site cleanup and demobilization
- Coordination with museum operations
- Protection of building occupants and visitors throughout construction

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3. SCOPE OF SERVICES

The selected contractor shall provide all labor, materials, equipment, supervision, transportation, disposal, and incidentals necessary to complete the following services:

A. Demolition and Excavation

- Remove tile flooring and finishes as required.
- Saw cut and remove concrete slab.
- Perform hydro excavation and conventional excavation necessary to expose the damaged sewer line.
- Protect surrounding building components from damage.

B. Sewer Line Repair

- Remove all damaged sewer piping.
- Replace damaged piping with materials compliant with applicable code requirements.
- Install upstream and downstream cleanouts.

- Verify proper slope and alignment of repaired piping.
- Conduct testing and inspection of completed repairs.

C. Restoration

- Backfill and compact excavated areas.
- Restore concrete slab to match existing conditions.
- Leave area ready for reinstallation of floor finishes.
- Remove debris and excess materials from the site.

D. Project Closeout

- Provide documentation of completed work.
- Submit warranty information.
- Complete punch-list items.
- Deliver final site restoration.

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4. MINIMUM CONTRACTOR QUALIFICATIONS

Contractors responding to this solicitation shall meet the following minimum qualifications:

1. Be properly registered and licensed to perform work within the State of Washington and the Tulalip Tribes.
2. Maintain a current Washington State contractor registration in good standing.
3. Have successfully completed a minimum of three (3) comparable sewer repair or underground utility projects within the last five (5) years.
4. Have a minimum of five (5) years of experience performing excavation and sewer utility work.
5. Demonstrate experience working within occupied commercial, governmental, educational, healthcare, or tribal facilities.
6. Provide a qualified project manager and field supervisor experienced in similar work.
7. Maintain all required insurance coverage.
8. Demonstrate ability to obtain required performance and payment bonding.
9. Comply with all applicable TERO requirements.
10. Obtain a Tulalip Business License prior to contract execution if selected for award.

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5. INSURANCE AND BONDING REQUIREMENTS

The selected contractor shall provide evidence of the following prior to contract execution:

- Workers' Compensation Insurance
- Employer's Liability Insurance
- Commercial General Liability Insurance
- Automobile Liability Insurance
- Additional insured endorsements as required by the Tribes

The Tribes reserve the right to require Performance and Payment Bonds prior to issuance of a Notice to Proceed.

6. SAFETY REQUIREMENTS

Contractors shall maintain a written safety program and comply with all applicable federal, state, tribal, and local safety requirements.

The proposal shall include:

- Description of company safety program
- OSHA citations, if any, within the previous five years
- Excavation and trench safety procedures
- Emergency response procedures

Safety performance may be considered during evaluation.

7. PROPOSAL SUBMITTAL REQUIREMENTS

Proposal packages shall contain the following information in the order presented:

A. Cover Letter

Include:

- Company name
- Company address
- Primary contact
- Phone number
- Email address
- Signature of authorized representative

B. Company Qualifications

Provide:

- Years in business
- Description of services offered
- Contractor registration information
- UBI number
- Business licenses
- Organizational overview

C. Relevant Project Experience

Provide a minimum of three comparable projects including:

- Project name
- Owner
- Project description
- Construction value
- Completion date
- Client contact information

D. Project Team

Provide:

- Project manager qualifications
- Superintendent qualifications
- Key personnel resumes
- Certifications and specialized training

E. Project Approach

Describe:

- Understanding of the project
- Proposed repair methodology
- Site protection procedures
- Schedule approach
- Quality control procedures

F. Safety Information

Provide all information required under Section 6.

G. TERO and NAOB Participation

Provide:

- NAOB certification documentation (if applicable)
- Proposed subcontracting opportunities
- Tribal member employment opportunities
- TERO compliance approach

H. Cost Proposal

Include:

- Lump sum construction cost
- Breakdown of major work activities
- Unit pricing, if applicable
- List of assumptions and exclusions

8. EVALUATION CRITERIA

Proposals will be evaluated based upon the following criteria:

Evaluation Criteria	Points
Relevant Sewer and Utility Experience	25
Qualifications of Project Team	15
Project Approach and Schedule	20
Cost Proposal	20
Tribal / Government Experience	10

TERO / NAOB Participation	10
Total	**100**

The Tribes may request clarification, conduct interviews, or seek additional information from any proposer.

9. INTERVIEWS

Following evaluation of proposals, the selection committee may elect to interview one or more firms determined to be in the competitive range. Interviews, if conducted, will be scheduled at the discretion of the Tribes.

10. PROPOSAL SUBMISSION

Electronic proposals shall be submitted to:

AnthonyMatta
Facilities Maintenance Tech III
anthonymatta@tulaliptribes-nsn.gov
6406 Marine Drive
Tulalip, WA 98271
Phone: (425) 622-4801

Proposals must be received no later than:

3:30 PM PST on __12/04/2026__

Late submissons may be deemed non-responsive and may not be considered.

If proposal files exceed 15 MB, contact the Project Manager regarding alternative delivery methods.

12. FINAL SELECTION

Selection shall be based upon the proposal determined to provide the best overall value to the Tulalip Tribes considering qualifications, experience, project approach, cost, and TERO participation.

Final award is subject to approval by the Tulalip Tribes Board of Directors. The Tribes reserve the right to reject any and all proposals and to award the contract in the manner determined to be in their best interest.

13. TERO REQUIREMENTS

It is the objective of the Tribes to maximize tribal member benefits through contracting, subcontracting, training, and employment opportunities. Contractors shall comply with all applicable requirements of Tulalip Tribal Employment Rights Ordinance (TERO).

For information regarding TERO requirements:

Tulalip TERO Department
6406 Marine Drive
Tulalip, WA 98271
Phone: (360) 716-4747
Terocompliance@tulaliptribes-nsn.gov
Website: www.tulaliptero.com